



# GateKey – Pass Printer Setup Guide (ver 2.5)

Please configure the printer you will be using for passes as follows:

Make sure the Pass Printer is the default windows printer then start Firefox, make sure your Browser ALLOWS pop-up windows.

For Label Printers set the paper stock height to 4” and the width to 6” (if using stock with notches set width to 5.85”), Set Operation Mode to Tear Off and be sure to set the type of printer (Thermal Transfer means you are using ribbon, and Direct Thermal means you are not). Also be sure you set up the paper (gapped, or notched) for paper with gaps or notches between the perforations and reflective for a black bar between the perforations.

**Important Step:** After you have set the default windows printer to the pass printer and have set up the printer to print the size and type of pass you are using, Open Firefox, click Help, then Trouble Shooting Information, then click Refresh Firefox. Close Firefox.

Open Firefox, click on File, then Page Setup, then Margins and Headers, Change Top Margin to .20 and the rest to 0.

Set All Headers and Footers to Blank

Click on Format and Options, make sure the printer orientation is set to Landscape Mode and Shrink to Fit is NOT checked



If you have only one printer, and it will be only used to print passes from GateKey, you can configure Firefox to print directly to the printer without the printer dialog box popping up. Please note that this change will cause printing anytime a web page says to, which may cause problems if you visit other sites with this setting turned on!

To make the change in Fire Fox:

1. Type about:config at Firefox’s location bar and hit Enter.
2. Click the “I’ll Be Careful, I Promise” warning Icon.
3. Right click at anywhere on the page and select New > Boolean
4. Enter the preference name as print.always\_print\_silent and click OK.
5. Select True for the boolean value and click OK.
6. Close the current browser tab.

To turn it off:

1. Type about:config at Firefox’s location bar and hit Enter.
2. Click the “I’ll Be Careful, I Promise” warning Icon.
3. In the search area enter the preference name as print.always\_print\_silent and hit Enter.
4. Double click on the result to change the Value to False.
5. Close the current browser tab.



To Increase the size of the pass, go into Page Setup in Fire Fox, make sure Shrink to Fit is NOT checked, and increase the scale from 100% to 110% (or more depending on the size of your label or paper).

